

MINUTES

STATE OF UTAH

Division of Occupational & Professional Licensing

UBCC EDUCATION ADVISORY COMMITTEE

December 19, 2006

Heber Wells Building, Room 475 (formerly 4-B)

Convened: 1:00 p.m. Adjourned: 2:04 p.m.

STAFF: Dan S. Jones, *Bureau Manager*
Sally A. Stewart, *Board Secretary*

J. Craig Jackson, *Director*
David Stanley, *Associate Director,*
Construction Services

MEMBERS PRESENT:

Charlie Powell, *Chairperson*
Paul Bauer
Paul Hayward
Mike Blackham
Richard Butz
Ross Ford
Paul James
Scott Marsell, *Licensing Board Liaison*

VISITORS:

Scott V. Stewart, *Utah AGC*
Richard J. Thorn, *Utah AGC*
Taz Biesinger, *Utah Home Builders Assoc.*

EXCUSED ABSENCE:

Enzo Calfa, *UBC Commission Liaison*

APPROVAL OF MINUTES

A motion was made by Mike Blackham and seconded by Ross Ford to approve the minutes from November 7, 2006. The motion passed with six votes in favor, Paul Hayward abstained.

BUDGET REPORT

The budget report was presented and reviewed by the Committee. It was noted that the budget information was provided for November 2006 and up through December 15th, 2006. Questions concerning the budgeted amounts and the accumulation of funds were asked and answered.

**FUNDING APPLICATION
PRESENTATION FOR FY
2006-2007**

AGC-Utah

Scott V. Stewart, Associated General Contractors of Utah, presented and explained the applications for 3 funding grants totaling \$9,510.00. Rich Thorn provided additional information about AGC-Utah and the purpose of the request for funding. He stated his Association was working in support of DOPL and the continuing education requirements for Contractors' license renewal. Mike Blackham raised the question of the seminars/classes not qualifying as they are not actually "code-related" as required to qualify for funding from this Committee. Dan Jones agreed and a discussion of the curriculum requirements followed. The question of duplication of efforts and costs by mailing monthly to all of the licensed contractors was discussed. A suggestion that the mailing be coordinated to be included with the UHBA monthly flyer was made and discussed. Paul James made a motion to table these applications; however after additional discussion it died for lack of a second.

**Utah Home Builders
Association / UHBA**

Taz Biesinger presented information to solidify the tentative approval of the funding for monthly mailings as previously budgeted and agreed to by the Committee. The seminars and classes which were code related had attendance of approximately 300 persons. He quoted costs for flyers for August of \$4,990.62; for September of \$6,161.25; and for October of \$6,768.14; for a total of \$17,920.01. The question of whether the funding should be proportional to the number of code-related classes was raised, and Dan Jones reminded the Committee that the matter had been discussed at a previous meeting with the result of the discussion being the cost of the class versus the cost of just the mailing was roughly a trade-off. A further discussion of who is being mailed to (licensed contractors per the list provided by DOPL) and the postage involved versus participation and space followed. David Stanley noted that the notification of continuing education requirements is being sent to each licensed contractor with his or her renewal information. It was suggested that after the initial renewal cycle for which continuing education is required information could be mailed quarterly. Mike Blackham moved to approve the actual amounts used for the mailings based upon the UBHA tentative budget amount, however the motion was withdrawn. Dan Jones pointed out that the objective of the mass mailing is to reach more people with the code training they need. Richard Butz moved to increase the budget by \$2,920.00 for these mailings and to finalize the approval of the \$17,920.00 currently spent.

Paul Hayward seconded the motion, which then was passed unanimously. Paul James then moved that a tentative monthly amount of \$6,600.00 be placed in the FY 2006-2007 budget for continuing mailings. Paul Hayward seconded the motion, which then was passed unanimously. Taz Biesinger agreed to provide all necessary backup detail and paperwork to qualify for reimbursement of the increased amount for August, September and October; and continuing monthly mailing costs.

Utah JATC

Mike Blackham made a motion that the three applications submitted for funding grants from Utah Joint Apprenticeship & Training Center/Utah JATC totaling \$3,500.00 be approved. Paul James seconded the motion. It was noted that these classes were part of the budgeted amount. Paul Hayward was out of the room during this discussion and subsequent vote. The motion passed unanimously, without Paul Hayward participating.

IAEI of Utah

The Committee reviewed the request for funding by the Utah Chapter of the International Association of Electrical Inspectors/IAEI of Utah in the amount of \$6,640.00 for two classes. Ross Ford made a motion to approve the applications which Paul James seconded. The motion passed unanimously.

NEXT MEETING

The next Committee meeting is scheduled for Tuesday, January 16th, 2007, at 1:00 p.m. in room 474 (formerly room 4-A on the fourth floor) of the Heber M. Wells Building, Salt Lake City, Utah.

SIGNATURES

Charlie Powell, Chairperson

Date

Dan S. Jones, Bureau Manager

Date